




MEMORANDUM DCD #8, 2022-23

To: Chairs, University of Toronto Scarborough
From: Professor Jessica Fields, Vice-Dean Faculty Affairs, Equity, & Success 
Date: 11 November 2022
Re: **Call for Proposals: Faculty Complement Requests for 2023-24 Recruitment Cycle**
Note: Not for distribution

Materials to support units wishing to propose new positions for the 2023-24 recruitment cycle are now available on the secure [OVPD SharePoint site](#). Please review the timeline, terms of reference and process documents available at that site, then use the [*NEW online form](#) to draft your request.

Unit heads may choose to submit a draft of their proposal for a 'without prejudice' pre-review. Deadline for draft proposals is **13 December 2022**. Final proposals are due on 17 February 2023.

Please note that you will need to be connected to the U of T network (either through a wired connection on campus or via VPN) to access the VD Dean's dashboard on Tableau.

Arts & Administration Building, 1265 Military Trail, Toronto, ON, M1C 1A4 Canada
Tel: +1 416 287 7027 · www.utsc.utoronto.ca